Proprietary Interest Disclosure Policy

1. Policy Statement

1.1. Individuals who participate in events or programs have the right to know of the proprietary interests an instructor may have in a product or service mentioned. Child & Family Resources is required to disclose each instructor's proprietary interest in any product, instrument, device, service, or material discussed in the event, or program, as well as the source of any compensation related to the presentation. This information is conveyed to learners prior to the commencement of the learning event.

1.2. Neither Child & Family Resources nor any Child & Family Resources instructor has proprietary interest in any product, instrument, device, service, or material discussed during the learning event.

1.3. There is no third-party compensation related to the learning event or program.

1.4. Child & Family Resources regularly reviews its compliance with this policy. Please direct any questions or concerns regarding this policy to our Associate Director at rsherrod@cfrmorris.org

2. Definitions

2.1. Third party refers to corporations other than Child & Family Resources or clients participating in a learning event.

2.2. Compensation refers to financial or other benefits provided in return for services.

3. Violations of Policy

3.1. Any individual with a concern, grievance or complaint should contact the Associate Director at rsherrod@cfrmorris.org

4. Third Party Products and Services discussed during learning events

4.1. Microsoft, Excel, Power Point and Word are registered trademarks of Microsoft Corporation.

4.2. Post-It Notes is a registered trademark of 3M Corporation.

This policy was last reviewed on October 8, 2018.