



*At Child & Family Resources our commitment is to provide excellence in service that exceeds the expectations of our customers. We understand the current unrest and want to reassure our customers that we are committed to providing a clean, healthy, and safe environment for all those that enter our office.*

*In addition to our already stringent health and safety procedures, the following measures have been adopted by our team.*

- *We are accommodating extended and flexible business hours. Check our social media pages for the most up-to-date hours of operation.*
- *We are encouraging the use of the telephone, email, and fax to communicate with our team.*
- *We have reconfigured our reception area in accordance with CDC recommendations.*
- *New Hand Sanitizing Stations are located throughout our facility and accessible to all.*
- *Stringent hand washing procedures will be reinforced and posted.*
- *Cleaning and disinfecting all areas of our office will occur before, during, and after service.*
- *While our staff is healthy, staff will be REQUIRED to stay home if symptoms develop.*

*We are currently open for business as usual, and we are looking at opportunities to service the needs of our customers virtually. We are keeping a close eye on the situation and have remote work capabilities for some staff that will allow us to provide you with uninterrupted services. If we need to close our office:*

***For Early Education Professionals:***

- *Each of our staff members will have access to their office phones and email to provide technical assistance. CFR staff will have video conferencing capabilities to connect one on one or in a group setting.*
- *We are disseminating information for virtual professional development opportunities for early education professionals as we are made aware of them. We will post opportunities on our Facebook, Instagram, Twitter page and website.*
- *We are limiting email communication to urgent state notifications.*

***For Parents and the Community:***

- *Parents searching for childcare or applying for childcare assistance will still be able to access information by speaking with a staff from our office by calling the office at (973) 398-1730, by emailing our office at [info@cfmorrison.org](mailto:info@cfmorrison.org), or through our website at [www.cfmorrison.org](http://www.cfmorrison.org)*
- *Resources for parents will be posted on our Facebook, Instagram, Twitter pages and website.*

*Paperwork can still be mailed directly to our office at:*

*Child & Family Resources  
111 Howard Blvd. Suite 104  
Mount Arlington, NJ 07856*

*We thank our loyal customers for your vigilance and support. From all of us here at Child & Family Resources we wish you and your family health, safety, and tranquility.*