



Lawrence Day School

510 Lawrence Sq. Blvd. South • Lawrenceville, NJ 08648

Phone: (609) 588 – 5700 • Fax: (609) 588 – 5710

www.LawrenceDaySchool.com

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Lawrence Day School is seeking a passionate and dedicated Pre-Kindergarten Teacher to join our team. As a Pre-Kindergarten Teacher, you will play a vital role in shaping the educational experience of young learners and fostering their growth and development. Currently we are hiring for our Pre-Kindergarten Classroom.

Pre-K Head Teacher Job Qualifications:

- Candidate *MUST* have a college degree with credits in Early Childhood Education or Child Development or a minimum of a CDA
- Prior experience in a Pre-K or Kindergarten classroom setting is a *MUST*.
- Work well with others, flexible, highly motivated, & has exceptional organization and communication skills.
- Valid CPR & First Aid Certification
- Familiarity with preschool care techniques is beneficial.
- Strong background in student engagement and classroom management.
- Knowledge of early childhood education principles and practices.

Pre-K Teacher Daily Functions:

- Develop and implement age-appropriate lesson plans to engage students in various subjects using the Creative Curriculum and monthly themes.
- Create a nurturing and stimulating classroom environment conducive to developmentally appropriate practices and learning.
- Utilize effective behavior management techniques to promote a positive classroom atmosphere.
- Note observations and developmental learning objectives daily and conduct assessments quarterly.
- Supervise children at all times throughout the day.
- Maintain bulletin boards within the classroom and hallways.
- Maintain a clean and orderly room at all times.
- Keep parents well informed with excellent verbal and written communication skills regularly providing updates on student progress.
- Stay up to date on all training hours mandated by the state as well as attend all team meetings.

Please email your resume [**director@lawrencedayschool.com**](mailto:director@lawrencedayschool.com) or apply via [**indeed.com**](https://www.indeed.com).

Thank you,

Lawrence Day School Administration